

**South Dakota Council on Developmental Disabilities
Minutes of Meeting-September 29 & 30, 2005**

The SD Council on Developmental Disabilities met on September 29 & 30, 2005 at the Cedar Shore Resort in Chamberlain, SD.

Members Present

Travis Arneson	David Nissen
Deborah Bouchie	Wanda Seiler
Vikki Day	Kati Seymour
Jason Harris	Georgene Short Bull
Dillon Haug	Judy Struck
Robert Kean	Isabel Trobaugh
Ann Larsen	Ted Williams
Brooke Lusk	Lex Werdel

Others Present

Danielle Albers	Beth Henrichsen
Edith Arneson	Arlene Poncelet
Matt Cain	Karen Red Ear Horse

INTRODUCTORY REMARKS

Chairperson Deborah Bouchie called the meeting to order. Everyone introduced themselves.

APPROVAL OF AGENDA & MINUTES

Robert Kean moved, seconded by Kati Seymour to approve the agenda. Motion carried.

Lex Werdel moved, seconded by David Nissen to approve the minutes of the Council Meetings held April 15, 2005 and June 22, 2005. Motion carried.

Kati Seymour moved, seconded by Isabel Trobaugh to accept the minutes of the Executive Committee Meetings held May 27, 2005, June 22, 2005 and July 20, 2005; and to ratify the following actions taken by the Executive Committee:

May 27, 2005

- Approval of \$4,000 of federal funds for Self-Advocacy Conference for Southeastern Behavioral Healthcare.

June 22, 2005

- Approval of \$3,000 of federal funds for “Enhancing Leadership through Personal Power for Human Service Agency/ATCO.
- The Executive Committee reviewed the Memorandum of Understanding between the DD Council and the Department of Human Services. No changes are recommended at this time.
- The Executive Committee approved advance travel payments for council members to attend meetings if they cannot afford to travel. The Committee recommends utilizing SD Coalition for Citizens with Disabilities. The SDCCD will charge a 5% administrative fee.

July 20, 2005

- Approval of \$1,000 of federal funds for Brookings Area Camp Adventure.
- Kati Seymour, Lex Werdel, Ted Williams, Deborah Bouchie and Arlene Poncelet will conduct a review of the Designated State Agency agreement following the September 29 Council Meeting.

FRIENDS PROJECT, YEAR 3

This proposal was presented to the Council at the June 22, 2005 meeting. Since there was no quorum present and the timelines for the project to continue into the fall semester of the Community Education calendar required action prior to the September meeting, there was consensus that a ballot should be sent to all Council members.

The recommendation of the Executive Committee was to approve the Friends Project as revised but NOT the grant writer costs of \$3,000. This cost would be discussed at the September Council Meeting. The result of the ballot was to approve the recommendation of the Executive Committee for \$22,577 of federal funds by a vote of 15 yes and 1 abstained. Kati Seymour moved, seconded by Ted Williams to ratify the ballot. Motion denied.

Judy Struck motioned, seconded by Kati to fund the revised proposal as submitted for \$25,577 of federal funds. There was discussion regarding

the \$3,000 for a grant writer. Suggestions were made that they find other ways to sustain this grant. Motion carried.

DIRECTOR'S REPORT

- The draft report of the federal Monitoring and Technical Assistance Review that was held in June has not yet been received by the Council. They have been in contact with Arlene, and the report is being gathered. The feedback from the reviewers has been very positive, but there are a few concerns regarding the make up of the Council.
- Patricia A. Morrissey, Commissioner for ADD sent a letter to Governor Rounds supporting the PLANS program and the DD Network.

BUDGET UPDATE

- The Council reviewed the 5-year expenditures by Area of Emphasis. Arlene distributed tables of the information so it was easier to see where the money is being spent.
- There is approximately \$50,000 of federal funds available from FY2004 and \$350,000 of federal funds available for projects from FY2005. This is a total of \$400,000. FY2006 funds should become available in October 2005 and an additional \$375,000 will be available for projects.
- The Council discussed the possibility of a retreat to bring together all three parts of the DD Network for the planning of regional and public meetings. A survey may possibly be conducted, also.

FUTURE REQUESTS FOR FUNDING

Wanda Seiler moved, seconded by David Nissen to approve non-competitive Requests for Funding for the Center for Disabilities (Public Information & Awareness); Transition Services Liaison Project (Youth Leadership Forum); Native American Advocacy Project (2006 Native America Disability Summit); Quality Assurance-Leadership Development (2006 Dare to Dream Conference). Motion carried. Brooke Lusk & Judy Struck abstained.

The area of Dental Services was also discussed. There is a dentist in Hawaii interested in coming to SD to train dentists. Transportation would be the only costs to get him here. Ted Williams offered the dentist from SDDC for this, also.

A Request for Funding regarding employment was discussed along the lines of mentoring for both individuals with developmental disabilities and

for professionals such as job coaches. This must be non-duplicative of current services.

Arlene was requested to draft Requests for Funding for both employment and dental services.

GRANT APPLICATION – PLANNING FOR YOUR LIFE-BHSSC

Bob Markve (bmarkve@tie.net) presented to the group. Art Butcher and Steve Dallman are two individuals receiving services from BHSSC, who developed this proposal and put together a DVD for the Council to view. The goals of this project are to develop Planning for Your Life training materials, develop surveys to evaluate the project, promote and advertise Planning for Your Life training and provide Planning for Your Life training.

Areas of discussion included whether or not to charge for the presentations and the budget did not include any costs for the evaluation that was discussed as part of the presentation. It was suggested that they look into charging a fee to universities for personal visits. Other groups targeted are case managers and other individuals receiving services.

Jason Harris moved, seconded by Ted Williams, to approve \$15,448 of federal funds for the proposal entitled “Planning for Your Life.” Motion carried. Brooke Lusk and Robert Kean abstained.

GRANT APPLICATION – SELF-DIRECTED CAREER ENHANCEMENT PROJECT (SCEP)-VOLUNTEERS OF AMERICA DAKOTAS

Vicky Sylvester presented to the group via teleconference. The goals of the project are to hire a service broker, instruct participants and family members regarding implementation of the career plan and to liaison with the Council regarding project outcomes and fiscal reporting.

Some questions were posed about services provided through the project. Several Council members believe that most of the services mentioned are already being provided by Vocational Rehabilitation and the Home and Community Based Services Waiver. However, there may be gaps and this project would be identifying those gaps and barriers to self-directed employment while assuring that services are not being duplicated or supplanted with Council funding.

Travis Arneson moved, seconded by Robert Kean to approve \$35,480 of federal funds for the proposal entitled “Self-Directed Career Enhancement Project (SCEP).” Motion carried. One member voted “No”. David Nissen abstained.

GRANT APPLICATION – ACCESS 2 ABILITY MENTORING INITIATIVE-SIOUX FALLS BUSINESS LEADERSHIP NETWORK

Mike Frost and Roger Liesholt presented to the group. The goals of this project are to develop and implement a comprehensive, structured mentoring program, collaborate and establish strategic partnerships with key stakeholder groups, recruit, train and support 15 employer mentors and 15 protégés, and to develop quality employment opportunities for 15 people with developmental disabilities.

Council members had concerns that 1) the communities selected were not representative of “smaller” communities in South Dakota and 2) this was duplicative of services already available through the Business Leadership Network or the Division of Rehabilitation Services. Since a majority of the Business Leadership Network’s funding comes from the Division of Rehabilitation Services, the Council looked for a letter of support from that agency and there was none.

Kati Seymour moved, seconded by Jason Harris to approve \$78,000 of federal fund for the proposal entitled “Access to Ability Mentoring Initiative.” Motion denied. Robert Kean abstained.

GRANT APPLICATION – SD HARMONY MUSIC PROJECT-MUSIC THERAPY SERVICES OF SOUTH DAKOTA

Lora Barthelman presented to the group via teleconference. The goals of this project are to bring about community developmental disability awareness, to provide education opportunities for professionals, caregivers and families about the need to advocate for persons with developmental disabilities, to provide specific and individualized music strategies to address development concerns for children who meet the criteria, to provide a means of expression for families of children with disabilities, to explore possible funding sources to continue music therapy services for families, and to develop a Music Activity Handbook as a resource for families and professionals.

The Council had concerns that the budget appeared to be self-serving since a majority was for salary for Ms. Barthelman. Although there may be a need to education communities and school districts on the benefits of music therapy, the Council was not sure this project was the way to proceed. Questions were raised as to how families would pay for the services after the Council funding ended (sustainability).

Travis Arneson moved, seconded by Vikki Day to approve \$6,969 of federal funds for the proposal entitled "South Dakota Harmony Music Project." Motion denied. Robert Kean abstained.

ALLIANCE FOR FULL PARTICIPATION SUMMIT

Arlene distributed some handouts related to the Summit. Approximately 75 people from SD attend. South Dakota was commended for having the Council sponsor the bus to help so many individuals attend.

People from South Dakota who attended learned that our state is doing great things, and is usually ahead of other states. Council members who attended the Alliance for Full Participation Summit presented their views. Overall comments on the summit were very positive.

Vikki stated that they stressed person-centered planning, change, and that natural supports are very important. Dillon learned that an orchestra conductor had included people from corporations in his orchestra to help promote team work and how this can help with their vision when looking at hiring people with disabilities. Travis added that we need to look at things from other people's points of view and listen without opinion. Wanda attended the Town Hall meeting. The Town Hall meeting was set up so each person could answer multiple choice questions from a screen with a device in their hands. She learned that we need to change people's opinions regarding individuals with disabilities.

In preparation for the Summit, each state was asked to develop a State Team. Wanda is South Dakota's team leader for the Alliance for Full Participation (AFP) State Team. South Dakota has been utilizing the PLANS workgroup as the AFP State Team.

After the Town Hall meeting, states were able to hold individual meetings to develop a plan for action within their states. Approximately 20-25 South Dakotans stayed and shared their thoughts on the Summit and what should

happen next. It was recommended that a follow-up meeting or meetings be scheduled so that all the AFP Summit participants could be involved in additional planning for South Dakota.

Arlene asked the Council if they would want to take the lead for hosting regional meetings and hiring a facilitator for the meetings. Individuals who attended the Summit would be invited, but also other individuals with developmental disabilities, staff from community based service providers, family members and any one interested in the future direction of services for people with developmental disabilities in South Dakota. Arlene stated that this fits well with the Council's need for public input into the development of a new Five-Year State Plan.

There was consensus that the information gathered from the Regional Meetings would be beneficial and the Council should take the lead for hosting the meetings.

MINI-GRANT APPLICATIONS

The Executive Committee met on September 26 to review the Mini-Grant Applications that had been received. Recommendations were made for funding as submitted or for requesting additional information or denial of funding as follows:

- Ability Building Services, Inc., Yankton
"Building Leadership One Step at a Time"
This proposal is for leadership training to enhance the abilities of people to facilitate their own meetings and provide direction for their lives. The Executive Committee did not recommend funding pending the Council's decision on the two self-advocacy proposals being reviewed by the full Council. If recommended for funding, additional information would be needed such as clarifying the budget and providing measurable objectives and an action plan.
- Ability Building Services, Inc., Yankton
"Living Well"
This proposal is for an eight week training course in the following areas: identity, autonomy, affiliation, attainment, safeguards and rights. The Executive Committee recommended approval of \$3,300 of federal funds pending clarification of the goals, measurable objectives, action steps

with timeline and an explanation of why only one month of health club membership after participation in the training course.

- South Dakota State University, Brookings
“Strength-based Staff Training and the Positive Impact on Persons Assisted”
This proposal is for researching the benefits of strength-based training for direct care staff at adjustment training centers. The Executive Committee recommended approval of \$5,000 of federal funds.
- Of the Trade Evaluative & Educational Services, Brookings
“Abuse, Neglect and Exploitation Education”
This proposal is for abuse, neglect and exploitation education for persons supported, staff and family members. The Executive Committee recommended not funding this proposal because the narrative did not include goals, measurable objectives or an action plan related to the training; in addition, the budget included the purchase of equipment. There was also discussion on the goal statement – because everyone has the “right” to be free and this project’s goal is really to provide training.
- Sioux Vocational Services, Inc., Sioux Falls
“Empowerment through Education and Community Connections”
This proposal is for educating and empowering people with disabilities to exercise their rights as fully contributing citizens. The Executive Committee recommended approval of \$5,000 of federal funds pending clarification of timelines, the expert trainers/instructors and performance targets.
- People First of Sioux Vocational Services, Sioux Falls
“People First of Sioux Vocational Services: 2006 Regional Education Workshop”
This proposal is for providing educational opportunities to people supported, staff and families and to empower people supported to recognize their role as leaders and experts. The Executive Committee did not recommend funding pending the Council’s decision on the two self-advocacy proposals being reviewed by the full Council. If recommended for funding, the Executive Committee did not feel the purchase of equipment should be included (rental costs would be considered).

- CHAP, Inc., Pierre
 “Rights and Responsibilities”
 This proposal is for an activity that was held in early September. The Executive Committee did not recommend funding. The Council has already assisted 6 individuals from Watertown to attend this training.
- Division of Developmental Disabilities, Pierre
 “National Core Indicator Project”
 This proposal is for the costs of data entry for the survey information collected from consumers and family members. This will be the second time that South Dakota has participated in the National Core Indicators project. The Executive Committee recommended approval of \$4,221 of federal funds.

Kati Seymour moved, seconded by Vikki Day to approve the recommendations of the Executive Committee regarding funding of the following Mini-Grants and that letters be sent to those that need clarification. Motion carried.

- Ability Building Services, Inc., Yankton, “Living Well – \$3,300 approved pending clarification
- South Dakota State University, Brookings, “Strength-based Staff Training and the Positive Impact on Persons Assisted” - \$5,000 approved
- Sioux Vocational Services, Inc., Sioux Falls, “Empowerment through Education and Community Connections” - \$5,000 approved pending clarification
- CHAP, Inc., Pierre, “Rights and Responsibilities” – funding denied
- Division of Developmental Disabilities, Pierre, “National Core Indicator Project” - \$4,221 approved

The following proposals were held for further discussion and action later in the meeting.

- Ability Building Services, Inc., Yankton, “Building Leadership One Step at a Time”
- Of the Trade Evaluative & Educational Services, Brookings, “Abuse, Neglect and Exploitation Education”; and
- People First of Sioux Vocational Services, Sioux Falls, “People First of Sioux Vocational Services: 2006 Regional Education Workshop”.

Also discussed at the Executive Committee meeting was a second request from the Jaycee Camp for the Exceptional for assistance for campers for this past summer. Arlene reviewed a request she had received from the Jaycee Camp on July 21, for an additional \$5495 of assistance. The Council Office had originally received a request for \$5,400 for 27 campers and this was approved by Arlene in June utilizing the funds set aside by the Council for recreation assistance. This new request is for an additional 34 campers. Since the request is for more than \$5,000 and could not be approved by either Arlene or the Executive Committee, Arlene requested the full Council make a decision. Arlene also although a few of the applications for assistance forms had been signed by the camp director in the initial request, in the second request a majority of the forms were not signed by the individual or family member.

Jason Harris moved, seconded by Kati Seymour to deny this request. Motion carried. Travis Arneson abstained.

GRANT APPLICATION-PARTNERS IN POLICYMAKING, YEAR 14-SOUTH DAKOTA ADVOCACY SERVICES

Robert Kean presented to the group. Partners in Policymaking educates and empowers participant to achieve personal success in their lives. Robert presented some comparisons between South Dakota and Minnesota (MN). In the early stages of Partners, 70% of participants were family members and 30% were people with disabilities. For year 14, that is almost 50/50. A majority of SD's participants are from rural areas; where as MN's participants are mostly from urban areas. MN separates Native Americans, and SD has 14% that are Native American participants. MN's Partners program is 100% funded by their DD Council. SD's DD Council does not fund 100% of SD's Partners training.

For Year 14, South Dakota Advocacy Services proposed that the SD Coalition of Citizens with Disabilities conduct an outside evaluation as requested by the Council. They plan to have this completed by May 31, 2006 at a cost of \$3,000 to \$4,000. Robert distributed the proposed evaluation questions for review. There was a lengthy discussion regarding the evaluation with many Council members questioning the objectivity of the questions and whether the Coalition was too "close" to conduct an independent evaluation. It was suggested they utilize someone outside of

the disability community or perhaps some graduate students. Partners will work on the survey and plan to conduct it during Year 15.

Jason Harris moved, seconded by Kati Seymour to approve \$100,000 of federal funds for the proposal entitled “Partners in Policymaking.” Motion carried. Robert Kean abstained.

Travis Arneson moved, seconded by Ted Williams to amend the previous motion to add up to \$8,000 more for completion of the outside evaluation. Motion carried. Robert Kean abstained.

GRANT APPLICATION – 8TH ANNUAL CAREGIVERS CONFERENCE-EASTER SEALS OF SOUTH DAKOTA

Ann Bush (abush@sdeasterseals.com) presented to the group. The goals of this proposal are to provide caregiving information to 100 professional and 200 family caregivers, provide a networking opportunity for caregivers, and to provide encouragement and support for caregivers to recognize and take care of their own physical and emotional needs.

This year’s conference would like to offer professional and non-professional caregiver specific training. Easter Seals has discussed changing the conference from once a year to several mini-workshops held throughout the state. The Council discussed how music therapy helped the caregiver, whether the conference focused on developmental disabilities, and the letter of support that was provided was not very positive.

Jason Harris moved, seconded by Kati Seymour to approve \$22,470 of federal funds for the proposal entitled “8th Annual Caregivers Conference.” Motion denied. There was consensus that the Council would still like to offer scholarships for people to attend the conference so Arlene should include this support as well as support for the idea of mini-workshops and the availability of Council assistance with travel to attend any training.

GRANT APPLICATION – MOBILIZING FOR SELF-ADVOCACY IN SOUTH DAKOTA - HUMAN SERVICES RESEARCH INSTITUTE

Jaime Daignault and John Agosta presented to the group via teleconference. The purpose of this proposal is to help self-advocates play a lead role in directing their own lives, shaping disability policy and to promote self-determination and community integration, and understanding what must be done to promote self-advocacy stateside.

Discussion included concerns with HSRI being located in Oregon, how they will include Native Americans, the budget, and sustainability of the project.

Kati Seymour moved, seconded by Travis Arneson, to approve \$50,000 of federal funds for the proposal entitled “Mobilizing for Self-Advocacy in South Dakota.” Judy Struck moved to amend the motion, seconded by Wanda Seiler, to take out computer usage and rent/utilities from their budget, leaving a total of \$44,690 of federal funds. Motion to amend was passed. The Council also passed the original motion as amended.

MINI-GRANTS, discussion continued

- Ability Building Services, Inc., Yankton, “Building Leadership One Step at a Time” - Jason Harris moved, seconded by Wanda Seiler, to approve \$4,004 of federal funds for this mini-grant pending clarification of the budget, objectives and action plan. It was also recommended that information on the HSRI Curriculum be shared with this project. Motion carried.
- Of the Trade Evaluative & Educational Services, Brookings, “Abuse, Neglect and Exploitation Education” – Wanda Seiler moved, seconded by Vikki Day, to request a new proposal to address the issues of measurable objectives and action plan, removing the purchase of equipment (rental costs would be considered), and to share the concern on the goal statement for the project. Motion carried.
- People First of Sioux Vocational Services, Sioux Falls, “People First of Sioux Vocational Services: 2006 Regional Education Workshop” - Jason Harris moved, seconded by Wanda Seiler to approve \$3,565 of federal funds (removing the purchase of equipment and allowing them to submit a revised proposal to include rental costs). Motion carried.

STATE PLAN FOR 2007-2011

Arlene shared that the new Five-Year State Plan will need to be submitted by August 15, 2006. She shared proposed activities and timeline as follows:

- November – Regional Meetings on Developmental Disabilities Services (follow-up to the Alliance for Full Participation Summit)
- January – DD Council Meeting - Review the current goals & objectives

- January – March – Arlene will review programs and policies of agencies serving people with developmental disabilities and share information with Council members.
- March/April Meeting – Finalize goals, objectives, and performance targets and budget so that this information is ready for the retreat and also to be shared as a survey to gather public comment.
- May – Participate in a retreat with DD Network Partners (SD Advocacy Services PADD Board and the Center for Disabilities' Consumer Advisory Committee).
- Send survey to request any comments.
- July Meeting – Approve State Plan and submit by August 15, 2006

ELECTION OF OFFICERS

- Chairperson / Vice Chairperson
Kati Seymour moved, seconded by Lex Werdel to nominate David Nissen as Chairperson and Travis Arneson as Vice Chairperson. Jason Harris moved, seconded by Kati Seymour that nominations cease. Motion carried.
David Nissen was elected Chairperson
Travis Arneson was elected Vice Chairperson
- Member-at-Large
Travis Arneson nominated Kati Seymour; Kati Seymour nominated Dillon Haug. Wanda moved, seconded by Isabel Trobaugh that nominations cease. Motion carried. A paper ballot vote was cast.
Kati Seymour was elected Member-at-Large

NEXT MEETING DATE & PLACE

The next meeting will take place January 26, 2006 at the Holiday Inn Express in Ft. Pierre, in conjunction with Partners in Policymaking.

ADJOURNMENT

The meeting was adjourned at 1:00 pm.